TABLE OF CONTENTS

Letter from the President 3

General Information 4
    Introducing the University 4
    Mission Statement 4
    Institutional Goals 4
    Philosophy of Education 4
    Accreditation 5
    Location and Facilities 5
    Denominational Recognition 5
    A Brief History 5
    Statement of Faith 6
    Standards of Conduct 7
    Non-Discrimination policy 7

Offices and Student Services 8
    Philosophy of WMU Student Development 8
    Office of Admissions and Records 8
    Financial Aid 8
    Health Services 11
    Academic Counseling 11
    New Student Orientation 11
    Student Leadership 12
    Student Council Constitution and Bylaws 12
    Student Clubs 12
    Motor Vehicle/Parking 12
    Library Information 12
    Worship and Spiritual Life 15
    Student Ministry 16
    Emergency and Campus Crime 19
    Alumni Association 19

Academics 20
    Registration Policies 20
    Academic Advising 20
    Registration Guideline 20
    Late Registration 21
    Adding/Dropping Classes 21
    Refund Policy 21
    Graduation Policy 22
    Progress towards Graduation 22
    Graduation 23
    Attendance 24
    Withdrawal and Leave of Absence 24
<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grading and Academic Requirement</td>
<td>24</td>
</tr>
<tr>
<td>Grading Criteria</td>
<td>24</td>
</tr>
<tr>
<td>Incomplete Policy</td>
<td>25</td>
</tr>
<tr>
<td>Repeating a Course</td>
<td>25</td>
</tr>
<tr>
<td>Academic Warning</td>
<td>26</td>
</tr>
<tr>
<td>Academic Probation</td>
<td>26</td>
</tr>
<tr>
<td>Probation Removed</td>
<td>26</td>
</tr>
<tr>
<td>Appeal</td>
<td>26</td>
</tr>
<tr>
<td>Student Records</td>
<td>27</td>
</tr>
<tr>
<td>WMU's Right concerning the Change of Academic Policies</td>
<td>27</td>
</tr>
<tr>
<td>Right of Students concerning Academic Policies</td>
<td>27</td>
</tr>
<tr>
<td>Independent Study policy</td>
<td>27</td>
</tr>
<tr>
<td><strong>Standards and Procedures</strong></td>
<td>28</td>
</tr>
<tr>
<td>Academic Integrity</td>
<td>28</td>
</tr>
<tr>
<td>Classroom Etiquette</td>
<td>28</td>
</tr>
<tr>
<td>Sexual Harassment</td>
<td>28</td>
</tr>
<tr>
<td>Disciplinary Procedures</td>
<td>29</td>
</tr>
<tr>
<td>Disciplinary Action</td>
<td>29</td>
</tr>
<tr>
<td>Student Grievance Procedures</td>
<td>30</td>
</tr>
<tr>
<td><strong>Directory</strong></td>
<td>31</td>
</tr>
<tr>
<td><strong>Academic Calendar</strong></td>
<td>32</td>
</tr>
<tr>
<td><strong>Campus Map</strong></td>
<td>34</td>
</tr>
<tr>
<td><strong>School Anthem</strong></td>
<td>35</td>
</tr>
</tbody>
</table>
Letter from the Founder

Our vision at World Mission University is to equip men and women who have been called by God for an effective ministry in the world. To help achieve this vision we have dedicated faculty and deeply committed, and a highly-qualified staff who have given their lives to serve the Lord through this institution.

Our purpose at World Mission University is three-fold: missionary training, pastoral training, and lay leadership training. To fulfill this purpose, World Mission University offers an excellent program at college and professional levels for the development of intellectual and moral strength, and the instilling of spiritual power just as the Lord provided for His disciples. We are here to serve you in achieving your academic and spiritual goals.

World Mission University seeks to build not only committed servants who will serve in the Church but also highly-qualified leaders who will transform society. The foundation upon which this purpose is built is the Bible, God’s inspired Word. The scripture declares “Then He said to His disciples, ‘The harvest is plentiful, but the laborers are few, pray therefore the Lord of the harvest to send out laborers into His harvest’” (Matthew 9:37, 38).

If God is leading you to World Mission University, we are pleased to welcome you to our family. We’ll do our best to help you become what God has called you to be.

May the Lord guide you as you plan your future for His Kingdom.

Your servant,

Dong Sun Lim, Ph.D.
Founder
Dear Friends,

I am delighted that you are considering studying at World Mission University. Our desire is to train men and women who will impact the world for Christ. Whether as a full time pastors, missionaries or as lay leaders, I believe that God has a clear purpose for each one of us. I am excited that you have decided to answer God’s call for ministry.

Every day, our Christian values and beliefs are being challenged and threatened. There is a distinct need for godly spirit-filled servant leaders to combat these threats and lead men and women through these challenges. We stand committed to develop godly, spirit-filled servant leaders to be the leading men and women of God to expand His Kingdom.

If God leads you to WMU, I am confident the faculty, staff and administrators will assist you to grow academically, personally and spiritually to become a godly, spirit-filled servant leader.

May God bless you as you seek His Kingdom.

Jung Myung Song, D. Min.
President
GENERAL INFORMATION

Introducing the University

Mission Statement

WMU empowers people through transformational biblical education to serve the church and impact the world for Christ.

Institutional Goals

Graduating students will be able to:

- Understand, interpret and communicate the message of the Bible accurately.
- Exhibit a spiritual and personal maturity
- Demonstrate understanding of Christian theology
- Demonstrate practical skills in their specific fields
- Demonstrate ability to influence and lead others individually and corporately.
- Demonstrate post-secondary level of critical thinking.
- Demonstrate cultural sensitivity to engage the world effectively.

Philosophy of Education

World Mission University is a Christ-centered institution dedicated to the preparation of men and women for ministry. WMU acknowledges that all truth is of God and recognizes the supremacy of biblical truth. WMU strives for excellence in the service of Jesus Christ, under the guidance and power of the Holy Spirit, to the glory of God.

Accreditation

The World Mission University is a degree-granting institution that is accredited by both the Association for Biblical Higher Education (ABHE, 5850 T.G. Lee Blvd., Ste. 130, Orlando, FL, 407-207-0808) and the Transnational Association of Christian Colleges and Schools (TRACS, PO Box 328, Forest, VA, 804-525-9539). World Mission University has Candidacy Status with the Association of Theological Schools (ATS, 10 Summit Park Dr., Pittsburg, PA., 412-785-6505).

ABHE, TRACS, and ATS are institutional accrediting bodies recognized by the Council for Higher Education Accreditation (CHEA) and the United States Department of Education. World Mission University is certified by the California Bureau of Private Postsecondary Education.
Location and Facilities
World Mission University (WMU) is located in the heart of Los Angeles in Koreatown at the intersection of Fifth Avenue and Shatto Place. The campus houses a 250 seat chapel, library, student lounge, computer lab, classrooms, and administrative and faculty offices.

The WMU library is equipped with computer stations with internet access, spacious study tables for study groups, as well as more secluded study areas. The collection consists of over 56,000 volumes to support the curriculum. The electronic library catalog makes the resources of the library available for both local and distance students.

The library is a member of The Southern California Theological Library Association (SCATLA) which provides WMU students access to over one million theological volumes.

Denominational Recognition

World Evangelical Mission Alliance (WEMA) recognizes World Mission University as a major source for training prospective missionaries, ministers, professionals, and church leaders.

A Brief History

On September 28, 1988, the Oriental Mission Church implemented a special committee to pray about the need for a new seminary for training missionaries, pastors, and lay leaders. When the meeting adjourned, the seed that would become World Mission Theological Seminary had been planted. In March 1989, World Mission Theological Seminary started with thirty-two students and Rev. Dong Sun Lim was appointed as the first President.

World Mission Theological Seminary was authorized to issue the Master of Divinity and Master of Arts degrees in 1991, and the Bachelor of Arts degree in 1992 by the California Department of Education. In 1993, the name of the institution was changed from World Mission Theological Seminary to World Mission University to reflect the school’s broader offering of programs.

In August 2003, the institution moved to a new location in Koreatown, a center of downtown Los Angeles. In 2004, World Mission University achieved Candidate Status with the Association for Biblical Higher Education. Today, World Mission University is accredited by both the Association of Biblical Higher Education and the Transnational Association of Christian Colleges and Schools. World Mission University also has Candidacy Status with the Association of Theological Schools. All three accrediting agencies are members of the Council for Higher Education Accreditation and recognized by the United States Department of Education.

Statement of Faith
WMU subscribes to the historic creeds of the Church including The Apostle’s Creed and stands firmly in the confessional tradition of Protestant Evangelicalism.

1. We believe the Bible is the inspired Word of God and the only standard for faith, life, and academic discipline. (2 Peter 1:21; Isaiah 1:20; 2 Thessalonians 2:15; 2 John 9; 1 Timothy 6:20; 2 Timothy 1:14)

2. We believe in the Holy Triune God, existing eternally in three persons, the Father, the Son, and the Holy Spirit (Matthew 28:19; John 10:30; 14:9; 1 John 5:7; 2 Peter 1:2; 2 Corinthians 13:14)

3. We believe in the creation of the universe as presented in Scripture and in the reality of heaven and hell and the literal existence of the devil (Hebrews 1:10; 11:3; Revelation 3:14; Romans 4:17; John 1:3; 1 Corinthians 8:6; 2 Peter 2:4; Jude 6; Acts 5:3; Luke 22:3; Matthew 13:24-30; 1 Corinthians 7:5; 2 Timothy 2:26)

4. We believe God created humankind in His image and likeness, but by the disobedience of Adam, all humankind was alienated from God and lost (Hosea 9:15; Jeremiah 12:8; Psalms 5:5; 11:5; Romans 1:18; John 3:36)

5. We believe that Jesus of Nazareth is the Messiah, the Son of God, born of the Virgin Mary, who died on the cross, was physically resurrected from the dead, ascended into heaven, and will one day return in His glory to reign upon the earth (Mark 1:1; Matthew 1:25; Luke 1:26-28; Matthew 27:35; 1 Peter 1:3; Matthew 24:30, 64; Mark 13:26; Luke 21:27; John 14:3; 1 Thessalonians 4:15-16)

6. We believe in the gospel of salvation through the cross for those that put their faith in Jesus will be saved (John 1:12; 3:16; Ephesians 2:8-9; Acts 10:43)

7. We believe that the Church is the body of Christ and that the people of God are called to mission, education, and service (Matthew 28:19-20; Luke 4:18-19; Acts 1:8; Ephesians 4:12; 1 Corinthians 9:14, 16)

**Standards of Conduct**

It is assumed that each student who enrolls at WMU will be in accord with the school’s aims and should cooperate in furthering these purposes by adhering to the regulations governing student behavior. WMU expects all of its students and employees to abide by the highest standards of moral and ethical behavior in harmony with its Christian philosophy and purposes. WMU reserves the right to refuse admittance to or to suspend any person who violates these principles.

The Standards of Conduct attempt to stimulate not only intellectual growth, but also spiritual, ethical, and emotional growth. The WMU Standards of Conduct foster among students, faculty, and administrators a spirit of community. Furthermore, it creates a
climate of mutual trust, respect, and interpersonal concern where openness and integrity prevail.

The Standards of Conduct emphasize the dignity of each individual in pursuing self-improvement and developing full personal potential. It provides free competition and independent intellectual effort, without tolerating dishonesty, cheating, or plagiarism in any form. Each member of the WMU community is expected to adhere to and enforce the standards. A full statement of the WMU’s Standards of Conduct is included in the WMU College Student Handbook. It is the obligation of every student to be familiar with this standard.

Improper conduct for which students are subject to discipline includes dishonesty in any form. Furnishing false information to the school with prior knowledge, forgery, alterations, or misuse of any WMU documents are violations of this principle.

**Non-discriminatory Policy**
WMU seeks a diverse student body. Everyone has equal opportunity and access to WMU’s educational programs and activities. The school does not discriminate on the basis of race, color, age, sex, physical condition, or national origin. Non-discriminatory policies apply to the admissions policy, educational programs, employment, and all other activities that WMU provides.

OFFICES and STUDENT SERVICES

Philosophy of WMU Student Development
The purpose of Student Services is to enhance the student's commitment to ministry regardless of vocational calling and to provide an educational environment with the necessary services that will facilitate the student's development of Christ-likeness. Further, we strive to create a supportive environment offering school activities and special programs through which our students will be able to grow in their relationship with our Lord and with each other.

Office of Admissions and Records
The Office of Admissions and Records serves in Pre-admission advising, processing applications for admission, admitting eligible applicants, registering students in classes, establishing and maintaining academic records of students, and finally, evaluating students' academic records for graduation. The office is responsible for gathering statistical data on admission, enrollment, and graduates for various reports to campus authorities.

Financial Aid
The cost of higher education has increased significantly and paying for higher education is a challenge for many students. Many students are forced to rely on some outside help to pay for the rising costs of postsecondary education. Some students work while attending school, others seek educational loans. Federal Student Aid (FSA) is available for WMU students. World Mission University (WMU) is committed to helping students apply and receive FSA based on their eligibility.

The financial aid office at WMU will do its best to assist students in the application process for FSA, answer questions, and process all FSA in a professional and timely manner.

Requirements for Eligibility
Requirements for Eligibility are the following:
- The student must be a citizen or eligible non-citizen
- Have a high school diploma or GED
- Must be enrolling in an eligible educational program
- Working toward a degree or certificate
- Making satisfactory academic progress
- Must not be in default of a previous federal educational loan or Pell grant
- If a student already has a Baccalaureate degree he/she is not eligible to received Pell grants but educational loans are available
- A student who has a federal or state drug conviction can be disqualified for Federal Student Aid
Applying for Federal Student Aid
To apply for Title IV aid, a student submits a Free Application for Federal Student Aid (FAFSA). This is required for all students who wish to receive FSA. Through an established formula a student’s need is calculated based on an analysis of household and financial information from the FAFSA and determining the Expected Family Contribution (EFC).

Types of Aid
- Federal Pell Grants are need-based and do not need to be repaid.
- Direct Loans are also need-based but must be repaid once the student graduates or withdraws from school.
- Federal Supplemental Education Opportunities Grant (FSEOG) and Federal Work Study (FWS) programs are a campus-based, federally funded employment program that provides paid jobs on campus or off campus for students who need such earnings to meet a portion of their educational expenses.
- WMU also offers some limited scholarships to students based on need.

For more information regarding financial aid please contact the Financial Aid Office.

Return of Title IV Funds Policy
When a student who receives Federal Student Aid funds withdraws from the World Mission University prior to completing 60% of a payment period or period of enrollment (Fall, Spring Semesters), the student may be required to return a portion of his/her Federal Aid received.

A return is only required of those students who withdraw from school, who cease to be enrolled. A student who reduced his/her course load is considered a reduction and not a withdrawal. A Return calculation is not required for such students.

The calculation required determines a student’s earned and unearned Title IV aid based on the percentage of the enrollment period completed by the student. The percentage of the period that the student remained enrolled is derived by dividing the number of days the student attended by the number of days in the enrollment period.

If the withdrawal date is after the 60% point in the payment period or period of enrollment, a student is considered to have earned 100% of the Title IV funds he or she was scheduled to receive during the period. For such a student there are no unearned funds. WMU will still complete a Return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

WMU must determine the student’s withdrawal date. The withdrawal date is defined as:

1. The date the student began the withdrawal process or officially notified WMU of his/her intent to withdraw; or
2. The last date of attendance at an academically-related activity by a student who does not notify WMU.

Based on the date of withdrawal, the financial aid office will determine the actual date of the student’s withdrawal and using the Return of Title IV form provided by the Department of Education, calculate the amount, if any, the student must return. The student will then be notified by mail of any amount of Federal Aid that they must return. In some cases both the school and the student may be required to return unused or unearned portions of Federal Aid to the Federal Title IV program.

Overpayments and Overawards
There are times when a student’s award package exceeds the student’s need. There may be circumstances that change a student’s award package after the aid has been awarded that result in an overpayment. For example a student may receive a scholarship or grant from an outside source or organization, or the student may want to extend his or her work-study employment. In case of overpayments or overawards the WMU financial aid office will need to make adjustments to the other federal student aid in the package. Pell Grants are never adjusted to take into account other forms of aid. Therefore the adjustments will be made to the Stafford Loans and/or Campus-Based programs.

Students who owe funds due to overpayment or overaward will be required to make payment of those funds within 30 days of receiving a written notice from the Financial Aid office.

Student can send in the overpayment or overaward to WMU and the payment will be forwarded to the U.S. Department of Education. If a student is unable to pay their overpayment in full, they can set up a repayment plan with the U.S. Department of Education. Before doing this please contact the WMU Financial Aid Office. You will need to make sure we have referred your situation to the U.S. Department of Education before any repayment plan can be set up.

If the student whose overpayment case has been accepted by the Department of Education wishes to establish a repayment schedule, the student should contact Borrower Services by calling 1-800-621-3115 or writing to:

U.S. Department of Education
Borrower Services – Default Resolution
P.O. Box 5609
Greenville, Texas 75403

For examples of the Return of Title IV Funds calculations or questions regarding the overpayment policy, please contact the Financial Aid Office.
Health Services
We do not operate on-campus health services. However, our students' health and well-being are of grave importance to our school. This is why we have agreements with a nearby physician and 2 nearby hospitals for the provision of medical services for our students. Good Samaritan hospital employs several Koreans on their medical staff which enables our students to feel more comfortable and less worried about any language barriers. USC medical center: General hospital is the county hospital (i.e. a hospital operated by LA County that will provide services to anyone regardless of ability to pay). Also, our University van can be used for transportation to and from the hospital in case of medical emergencies.

Listed below are the names and addresses of the physician and the hospital:

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<tr>
<th>Name</th>
<th>Address</th>
<th>Phone Number</th>
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</thead>
<tbody>
<tr>
<td>James S. Hahn, M.D.</td>
<td>3323 W. Olympic Blvd.,</td>
<td>(323) 735-1111</td>
</tr>
<tr>
<td></td>
<td>Los Angeles, CA 90019</td>
<td></td>
</tr>
<tr>
<td>Good Samaritan Hospital</td>
<td>1225 Wilshire Blvd.</td>
<td>(213) 977-2121</td>
</tr>
<tr>
<td></td>
<td>Los Angeles, CA 90017</td>
<td></td>
</tr>
<tr>
<td>USC Medical Center</td>
<td>1200 S. State St.</td>
<td>(323) 226-2622</td>
</tr>
<tr>
<td></td>
<td>Los Angeles, CA 90033</td>
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Academic Counseling
Academic counseling is offered through the office of the Chief Academic Officer.

The following are our academic counseling’s general objectives:
- to ensure that our students feel comfortable in our school environment so that they may successfully pursue their studies at WMU;
- to enhance, encourage, and build their pursuit of Christ-likeness;
- to offer guidance in helping them build a sense of direction for their future as Christian leaders.

Academic counseling is available by appointment with academic advisors.

For other counseling needs, the Dean of Students Services can refer students to competent Christian professionals in the area.

New Student Orientation
At the beginning of each semester, the Dean of Students leads a new student orientation. It’s a time for new students to meet the President of WMU for a time of sharing and prayer. New students are given an overview of the school including the various policies and procedures of the school. They meet with their academic advisors, who assist them in course selection, explanation of student ministry program, review of the schools affirmation statement and officially register for classes.

Following the orientation, the new students, the faculty, the administration, members of the student council, and current students enjoy a banquet offered by WMU.
**Student Leadership**
Comprised of students elected annually by the student body, the Student Government Council promotes students’ interests and conducts activities which directly relate to student life. For example, the Student Government Council nominates students to serve on various faculty/student committees, presents the needs and desires of students to the school, and organizes social events for fellowship during the school year.

**Student Council Constitution and Bylaws**
Student can request a copy of the student council constitution and bylaws directly to the student council.

**Student Clubs**
WMU encourages the formation of student clubs that will be beneficial to the students academically and emotionally. Friendship and fellowship among Christians can be soothing to the soul, promote a spirit of cooperation and a desire to continue the work of our Lord. We, therefore, encourage the clubs that abide by our Christian values and ethics. Examples of clubs are: Book Reading Club, Missions Club, Intercessory Prayer Club, and Urban Ministry Club.

The procedures for starting a new student club are as follows:
- Write a brief report describing the new club;
- Have a minimum of ten students;
- Present to Dean of Students for approval.

Once the Dean of students receives the proposal, he will present to the school president. Final approval is given by the President.

**Motor Vehicles/Parking**
All motor vehicles are required to be registered with the school and students must fill out a vehicle registration form with the main office and receive a parking sticker each semester. A car without a parking sticker will not be allowed to park on school premises.

Students may park without fee on the first floor parking garage. The first floor parking lot is patrolled by a security guard during most late afternoons and evenings while school is in session.
**Library Information**

**Users**

Persons associated with World Mission University (students, faculty, and staff) have borrowing privileges and may receive a library card free of charge. When others would like to be a member of WMU Library (WMUL) and to borrow materials, at the only first time they have to pay a $10 card fee plus a $60 deposit, and every year they must pay a yearly membership fee of $25.

**Library Hours**

Monday - Thursday  10:00 AM – 10:00 PM  
*Vacation Hours 10:00 AM – 9:00 PM*

Friday          10:00 AM – 6:00 PM  
Saturday/Sunday/Holiday  Closed

**Holdings**

WMU Library holds over 56,000 bound volumes supporting the curriculums of Biblical Studies, Christian Counseling, Music, and Theology. The library is subscribing to more than 20 periodical titles.

**Search**

The library collection can be searched online through the library website, [http://library.wmu.edu](http://library.wmu.edu). Users may also check their account for due dates, and renew items through the website.

**Database**

1) WMU Library (WMUL) is subscribing to the Humanities, Education, & Theology fields of DBpia, a Korean Native Scholarly Database managed by Nurimedia co., ltd. This service is on an annual contract basis.

2) WMUL made a copyright agreement with the National Library of Korea. Thus, at the designated computers of WMUL, users can use most of full-text databases built by the National Library of Korea.

3) WMUL is helping users to search & use Dissertations of the Republic of Korea and over 20 English databases through Research Information Sharing Service website(http://riss.kr) managed by Korea Education and Research Information Service (KERIS).

4) WMUL is guiding to search the reliable Korean academic theological journals through the internet.
For more information, please contact with the WMUL. (☎ 213-388-1000, Extension No: 130)

Internet Service

Wireless Internet Service is available at the library. Students may contact the library for information on usage and availability.

Special Collections

The library’s collection mainly focuses on biblical, theological, and Church related matters. Among these subjects, it specializes in Korean immigrant churches and denominations. Dissertations are located in a separate section in the library.

Copy/Printing

Photocopying/printing is five cents per page. Copy cards are available in the main office (6th floor).

SCATLA

World Mission University is a member of The Southern California Theological Library Association (SCATLA) which allows graduate students and faculty circulation privileges at member institutions. A letter of reference from the librarian is needed to obtain a SCATLA library card. For a list of SCATLA member schools please visit their website: https://www.atla.com/Members/divisions/regional/SCATLA/Pages/default.aspx

Lending Policies

1. To obtain a library card, borrowers are required to fill out a library card application and pay the card fee, the membership fee and deposit.
2. All borrowers must show a library card or student ID (for World Mission University students) to check out books.
3. For WMU students and staff, five books may be checked out for up to three weeks. For faculty, ten books for eight weeks and for other members, three books for one week.
4. The overdue fine for items is ten cents a day.
5. Renewals can be made once if there are no pending holds or reserves.
6. Reserve collections, dissertations, reference books and periodicals cannot be checked out.
7. The reserve collection is located near the circulation desk. Reserve materials are loaned for a two hour period and must be used in the library.
8. Those borrowers who lose or severely damage a library book will be charged a $5 processing fee plus a minimum of $15 or the actual price for a replacement, whichever is greater.
Library Rules

1. Unnecessary or excessive noise or any disruptive behavior will not be permitted.
2. Consumption of food or beverages (exception, bottled drinks) is not allowed in the library.
3. The library cannot hold personal belongings and the school is not responsible for theft or loss of personal belongings.
4. Downloading files or programs onto the library computers is not allowed.
5. Do not reshel the library materials. Please return books to a book cart.
6. Periodicals must be returned to their original places.
7. All library users may be subjected to inspection of their bags and books at the circulation desk when needed.
8. The library’s security device will activate when a person tries to take books out of the library without checking them out and may be subjected to disciplinary actions.
9. Lending one’s student ID or library card is not allowed and the person is responsible for all fees that have accrued on his/her account.
10. Due to duties involved in closing the library, books should be checked out or renewed ten minutes before closing.
11. Library cards need to be renewed every year.
12. Anyone who is not associated with WMU and does not have a membership card must first seek permission of the Director of Business prior to using the library.
13. Children must be accompanied by an adult at all times. Guest must be accompanied by their host at all times.
14. All reference questions should be directed to the librarian.
15. Persons not complying with these policies may be asked to leave the library.

Worship and Spiritual Life

Students at World Mission University enjoy a variety of opportunities to enhance their spiritual development. It is expected that all students will regularly attend and be involved in a local church.

World Mission University conducts Revival Meetings at the beginning of each semester. There are chapel services for students every Tuesday and Thursday on campus. Online chapel service is available for WMU students studying from distance. Students who want to register for online student chapel must contact the Distance Education Coordinator and register. Chapel services feature worship, as well as messages by members of the faculty and other Christian leaders. All students are expected to attend chapel. In addition, to assist in the spiritual nurturing of the student body, the Student Government Council arranges the Mountain Prayer Meeting during each semester.

The worship services and other spiritual nurture opportunities are intended to complement the instruction and spiritual growth students receive in the classroom.
Student Ministry

Field Education
World Mission University is committed to equipping students to become full-time ministers or lay leaders in Christian ministry. In order to serve God more effectively, all bachelor level students are required to participate in ministry outside of the classroom experience.

The philosophy of World Mission University’s field education program is:

We believe it is impossible to be equipped for ministry by merely studying in a classroom. Such competencies as learning to understand and relate to people, learning to depend on more than one’s own abilities in ministry and developing a passion for ministry and missions require that students learn by doing. Perhaps that is the reason Jesus required service of his own disciples. We also believe that it is important for students to find their strengths, weaknesses, talents, and gifts by actually being involved in ministry. This self-knowledge can help students discover their niche in the Kingdom as well as plan how to improve in necessary areas. We believe that it is important for our students, who have been blessed with an opportunity to study, to meet human needs and to contribute to the Kingdom of God and its expansion.

Student Ministry
Baccalaureate students are required to complete six semesters of student ministry. Undergraduate students will earn half a credit for each semester.

Student ministry courses are graded pass/fail. Student Ministry “PT111-116” must be taken beginning with the first semester of enrollment at WMU. Students register for the course during registration and must also submit the Student Ministry Registration Form. Students who need less than six semesters to graduate (transfer students) will not be required to complete six semesters of student ministry, but will be required to take a student ministry course every semester they study at WMU.

For transfer students, the number of semesters he/she must sign up for student ministry depends on the number of credits the student transferred and has remaining to complete their degree program. A general rule for transfer students is for every 21 credits remaining the student must register and successfully complete one student ministry course.

When the student decides on the area of student ministry (i.e., type of ministry) he/she will sign up for, the student needs the approval of the faculty advisor and must submit the Student Ministry Registration Form to the Dean of Students at the student chapel that is scheduled for Tuesday and Thursday of the second week of each semester or at the time of registration for courses.

At the end of the semester in order to pass the student ministry course, the following forms are to be submitted to the Dean of Students: The Ministry Supervisor Evaluation
Form, the Student Self-evaluation Form, and the Student Ministry Questionnaire. If a student fails to submit these forms, they cannot pass and must retake the student ministry course.

Student Ministry
Master of Arts students are required to complete four semesters of student ministry. Each student ministry course is worth .5 credits.

Student ministry courses are graded pass/fail. Student Ministry “PT695-697” must be taken beginning during the first semester of enrollment at WMU. Students register for the course during registration and must also submit the Student Ministry Registration Form. Students who need less than four semesters to graduate (transfer students) will not be required to complete four semesters of student ministry, but will be required to take a student ministry course every semester they study at WMU.

For transfer students, the number of semesters he/she must sign up for student ministry depends on the number of credits the student transferred and has remaining to complete their degree program. A general rule for transfer students is for every 21 credits remaining the student must register and successfully complete one student ministry course.

When the student decided on the area of Christian service (i.e., type of ministry) he/she will sign up for, the student needs the approval of the faculty advisor and must submit the Student Ministry Registration Form to the Dean of Students at the Student Ministry Chapel that is scheduled for Tuesday and Thursday of the second week of each semester or at the time of registration for courses.

Graduate students are required to submit two Graduate Student Ministry Self Report Form three times during the semester. At the end of the semester, students must submit the Student Ministry Evaluation Form and the Student Ministry Questionnaire.

Student Ministry
Master of Divinity students are required to complete four semesters of student ministry. Each student ministry course is worth .5 credits.

Student ministry courses are graded pass/fail. Student Ministry “PT695-698” must be taken beginning during the first semester of enrollment at WMU. Students register for the course during registration and must also submit the Student Ministry Registration Form. Students who need less than four semesters to graduate (transfer students) will not be required to complete four semesters of student ministry, but will be required to take a student ministry course every semester they study at WMU.

For transfer students, the number of semesters he/she must sign up for student ministry depends on the number of credits the student transferred and has remaining to complete their degree program. A general rule for transfer students is for every 21 credits
remaining the student must register and successfully complete one student ministry course.

When the student decided on the area of Christian service (i.e., type of ministry) he/she will sign up for, the student needs the approval of the faculty advisor and must submit the Student Ministry Registration Form to the Dean of Students at the Student Ministry Chapel that is scheduled for Tuesday and Thursday of the second week of each semester or at the time of registration for courses.

Graduate students are required to submit two Graduate Student Ministry Self Report Form three times during the semester. At the end of the semester, students must submit the Student Ministry Evaluation Form and the Student Ministry Questionnaire.

**Student Chapel**
Baccalaureate students are required to register and complete six semesters of student chapel. Undergraduate students will earn half a credit for each semester.

Student chapel are graded pass/fail. Student Chapel “PT211-216” must be taken beginning with the first semester of enrollment at WMU. Students register for the course during registration.

In order to pass the student chapel, students must attend a minimum of 10 times, one chapel a week. Chapel occurs every Tuesday and Thursday. Students who are not able to attend chapel on campus may sign up for online chapel.

Students must ensure that they register for online chapel. Students who register for online chapel must follow the regulations of the online chapel. Students who have a campus course before or after Tuesday or Thursday chapel must register for campus chapel. No exceptions will be made.

**Student Chapel**
Master of Arts students are required to register and complete four semesters of student chapel. Each student chapel course is worth .5 credits.

Student chapel are graded pass/fail. Student Chapel “PT685-687” must be taken beginning with the first semester of enrollment at WMU. Students register for the course during registration.

In order to pass the student chapel, students must attend a minimum of 10 times, one chapel a week. Chapel occurs every Tuesday and Thursday. Students who are not able to attend chapel on campus may sign up for online chapel.

Students must ensure that they register for online chapel. Students who register for online chapel must follow the regulations of the online chapel. Students who have a campus course before or after Tuesday or Thursday chapel must register for campus chapel. No exceptions will be made.
**Student Chapel**
Master of Divinity students are required to register and complete four semesters of student chapel. Each student chapel course is worth .5 credits.

Student chapel are graded pass/fail. Student Chapel “PT685-688” must be taken beginning with the first semester of enrollment at WMU. Students register for the course during registration.

In order to pass the student chapel, students must attend a minimum of 10 times, one chapel a week. Chapel occurs every Tuesday and Thursday. Students who are not able to attend chapel on campus may sign up for online chapel.

Students must ensure that they register for online chapel. Students who register for online chapel must follow the regulations of the online chapel. Students who have a campus course before or after Tuesday or Thursday chapel must register for campus chapel. No exceptions will be made.

**Emergency and Campus Crime**
Any student in an emergency situation should call 911. If a student has an English language problem, the LAPD Koreatown police is available (213-237-0569). If a student needs assistance, ask the Dean of Students’ office. On campus, crime is very scarce. However, students are encouraged to walk in groups and watch one another.

**Alumni Association**
An Alumni Association membership fee is collected annually and funds alumni activities. It seeks to assist alumni members’ ministries, the sharing of experiences, and provides various information in different areas.
ACADEMICS

Registration policies
At WMU, each semester we require students to pre-register during registration period scheduled by the school. Students are allowed to register for courses after they have been given clearance for admission to WMU and only after seeing an academic advisor. Students may not attend classes if they have not first registered.

At WMU we have developed an academic advising program to help students take the correct courses to complete their academic programs. Students will not be allowed to register for courses until they have seen their academic advisor.

Academic Advising
As mentioned previously, students must see an academic advisor before they are allowed to register for courses each semester. Each semester, each student must make an appointment with their assigned academic advisor. The advisor will review their progress toward completion of their degree, check their course selections for the current semester, and then approve their registration form. It is the student's responsibility to make sure that they see their academic advisor.

Registration Guideline
I. Before Meeting with Advisor
   • Pick up registration packet at the Registrar’s Office
   • Review the course schedule
   • Highlight all the courses you are required to take, want to take or are able to take based on your schedule
   • Students are encouraged to keep track of his/her progress towards degree completion using the Degree Program Checklist. If you do not have one, they are available at the Registrar’s Office
   • Read and sign the Student Agreement Form and Affirmation statement.
   • Fill out the Student Ministry Registration Form
   • Fill out sections 1-6 on the Registration Form (Blue) and be sure to read the back “Policy Notification/Promissory Note”
   • Make an Appointment with Advisor

II. Meeting with Advisor
   • Discuss which courses you will register for.
   • After deciding the courses, fill out the course code/title section of the blue sheet.
   • Get advisor initial on registration form (blue).
   • Get advisor signature on Student Agreement Form and Student Ministry Registration Form.

III. Register and Pay
   • Go to the Registrar’s Office and turn in Blue Registration Form.
• You will be required to submit Student Agreement Form, Student Ministry Registration Form, and the Affirmation Statement signature page, the Purple CDE Online Information form if you are taking Distance Courses.
• Once registered, you must go to the Student Accounts Office and Pay tuition and fees.

IV. Graduating Students Only
If you are planning to graduate during the upcoming year, you must do the following:
• Meet with your advisor and do a Graduation Audit (Green) to ensure that you are able to graduate as desired.
• Fill out the Graduation Request Form (Green).
• Get academic advisor signature on the forms and submit by due date to the Registrar’s Office.

Late Registration
Students not completing registration or pre-registration on the scheduled date will be charged a Late Registration Fee. Attendance is withheld until registration is completed. Classes missed before registration is completed will be counted as absences.

Adding/Dropping Classes
Students who wish to add or drop courses must submit an Add/Drop Form to the Office of the Registrar. In order to add/drop a course students must get approval of his/her academic advisor. Add/Drop is subject to institution’s fees where applicable.

Courses that are dropped are subject to the institution’s refund policy. See refund policy. There is a designated period in which courses may be dropped without penalty. Courses dropped after the designated period will be recorded as an F grade in the student’s academic record. See academic calendar regarding course drop deadline.

Refund Policy
Tuition refunds are made for withdrawal from a course when notification of cancellation is filed with the registrar. Students may withdraw from a course and receive a full refund anytime prior to the beginning of the course or during the first two weeks. The date that the official Add/Drop form is received determines the date of withdrawal. Failure to attend class is not regarded as withdrawal.

The following refund schedule is used for dropping courses and/or withdrawal from World Mission University.

Fall/Spring Semester
100% refund until Thursday, 2nd week of classes
Fraction each week thereafter
No refund of tuition after week nine.
Fees are not refundable.

**Winter/Summer Sessions**
100% refund is available until the second class. After the second class session no refunds are available. For Winter and Summer sessions, one day equals one week in a semester.

**Payment Schedule**
All tuition and fees are due at registration. Full-time students who are financially unable to pay all tuition and fees at registration may be allowed to pay by installment as follows:

For new students:
1/2 tuition plus all fees at registration
1/4 tuition by the end of the 4th week
1/4 tuition by the end of the 8th week

All New F-1 international students must pay their tuition in full at the time of registration.

For continuing students:
1/3 tuition plus all fees at registration
1/3 tuition by the end of the 4th week
1/3 tuition by the end of the 8th week

Students will not be permitted to register for a new semester unless all financial obligations of prior semesters at the school have been settled.

If a student fails to pay the remaining balance by end of the 8th week, 3% interest will be charged each month until the student has paid the balance in full.

**Graduation Policy**
Graduation from WMU is based on meeting a number of different and specific requirements that are outlined in the catalog under each degree programs.

In addition to the regulations outlined under the sections dealing with degree requirements, a grade point average of 2.0 or above is required for graduation with the bachelor’s degree and 2.5 or above for the master’s degrees. Students must fulfill all financial obligations to WMU and file a petition to graduate before the middle of February to be eligible to receive a degree in June. A graduate thesis or recital for all master’s degree level is required.

**Progress Towards Graduation**
Progress towards graduation is the responsibility of the student. The student should make sure that all graduation requirements are met in order for the student to graduate. WMU guarantees that all required courses will be offered for all degrees so that in a four year
time span of normal academic load (15 to 16 semester credits per semester) a student will be able to complete their course requirements in order to graduate in the normal 4 year time frame for all B.A. degrees.

WMU guarantees that all required courses will be offered for students to graduate in the normal three year time frame it takes for M.Div. students to meet graduation requirements and two years for M.A. students to graduate.

Students should keep in mind that in order to graduate, all requirements must be met. WMU offers academic advising to all students. Students should take advantage of academic advising in order to insure that they are making sufficient progress towards graduation. At the beginning of the student's junior year and senior year of study in the B.A. program and at the beginning of the student's last year in the graduate program, the student is required to see an academic advisor to conduct a graduation audit to determine the courses he/she must take to graduate.

Students who do not take the required courses when offered, do not participate in academic advising and do not participate in the academic advising audit, should not expect to graduate if they still lack course requirements. WMU is under no obligation to graduate a student if the course requirements have not been met.

The normal student status for class designation is as follow:

<table>
<thead>
<tr>
<th>Status</th>
<th>Credits Completed</th>
</tr>
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<tbody>
<tr>
<td>Freshman</td>
<td>0 - 30</td>
</tr>
<tr>
<td>Sophomore</td>
<td>31 – 60</td>
</tr>
<tr>
<td>Junior</td>
<td>61 – 90</td>
</tr>
<tr>
<td>Senior</td>
<td>91 +</td>
</tr>
</tbody>
</table>

In every case, WMU will schedule courses so that a new entering student will complete their program in the prescribed time period. For B.A. students, the normal time will be 4 years of full time study. M.A. students will be able to complete their programs in 2 years of full time study and M. Div. students will be able to complete their programs in 3 years of full time study.

Full time study is defined as 12 credits each semester for B.A. students and 9 semester credits for graduate students each semester. In cases where students transfer in from another institution, WMU cannot guarantee that the courses will be offered to insure that degree will be completed in the prescribed time period. It is the student's responsibility to make sure that all requirements are met before graduation.

**Graduation**

Graduation ceremonies are held after the spring semester. Only those students, who have completed all degree or program requirements, including financial obligations, will be permitted to participate in the commencement exercises. Students completing their requirements prior to the close of the school year may receive a letter of completion and
will be asked to return for commencement. All graduating students must file a Graduation Request Form to graduate by the third week of their last semester of study to be eligible to receive their degree or diploma in June. It is the responsibility of the student alone to insure that all requirements have been met prior to the deadline for graduation.

**Attendance**
Regular classroom attendance is crucial, and students are expected to attend all classes. Absences exceeding 1/3 of the total scheduled class periods will result in an automatic failing grade.

**Withdrawal & Leave of Absence**
Students wishing to withdraw from the school must complete a Petition to Withdraw, secure the necessary signatures, and submit it to the registrar’s office. Courses must be officially dropped or a grade of “F” will be entered on the permanent record. Failure to properly withdraw will result in the student not being allowed to re-enroll in the future or to receive proper refunds.

In the case of discontinuing course work due to serious illness or other valid reasons, permission for a leave of absence may be granted by the Chief Academic Officer. The student, however, must submit a petition with documentation (i.e., a note from a licensed doctor, etc.).

**Grading and Academic Requirement**
A cumulative grade point average of 2.0 is required for the B.A. degree and 2.5 for the Master's degree. A student's academic record, therefore, should reflect that level of achievement. Every student is expected to demonstrate his or her ability in progressing toward a degree or diploma by achieving at least this minimum level quality in his or her work. Any student whose cumulative GPA falls below the requirement will placed on academic probation.

Report cards are mailed to the student after grading all work at the end of every semester.

**Grading Criteria**
World Mission University utilizes letter grades. Grades are reported to students in writing from the Registrars Office. Grades are designated as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>GPA</th>
<th>Numeric Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>93+</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>90-92</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>88-89</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>83-87</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>80-82</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>78-79</td>
</tr>
</tbody>
</table>
Incomplete policy
Sometimes a student discovers that they are unable to finish their requirements for a course or courses during a semester. Sometimes, life presents us with problems that we have no way of foreseeing or planning for. In these situations, a student may need extra time to complete their course requirements. If a student needs extra time to complete their course work, WMU has devised a way to help individual students work through these problems.

Please be sure to follow the procedures correctly:

First, students need to obtain permission for an incomplete from the Dean of Academic Affairs. Then, students must obtain approval from the instructor. Students should not assume that he/she will be given an incomplete for a course just because he/she choose not to complete the assignments, tests or quizzes. Instructors will assign grades based on submitted work if students have not been granted an official incomplete from the Dean of Academic Affairs office. Students who have been given an incomplete will not receive credit for the course before work is completed.

Repeating a Course
If a student receives a failing grade, the student may retake the course. If the course is retaken, the new grade will be calculated into the student’s grade-point average (G.P.A) replacing the previous failing grade. The credits are counted only once. All grades become a permanent part of the student’s academic history. Student must pay the current tuition to retake the course.
**Academic Warning**
Undergraduate students receive an academic warning when the semester GPA is lower than 2.0 but the cumulative WMU GPA is 2.0 or higher. This notation is not recorded on the student’s academic transcript.

Graduate students receive an academic warning when the semester GPA is lower than 2.5 but the cumulative WMU GPA is 2.5 or higher. This notation is not recorded on the student’s academic transcript.

**Academic Probation**
To remain in acceptable academic standing, an undergraduate student must maintain a cumulative GPA of 2.0 their course work taken at World Mission University. WMU graduate students must maintain a cumulative GPA of 2.5 or higher. The school will notify the student in writing, when their cumulative GPA is below 2.0 (2.5 for graduate students) and place the student on academic probation for two semesters. Academic probation will be recorded on the student’s permanent academic record.

Students on academic probation are limited to a course load of 12 credits (9 credits for graduate students) or fewer.

A student failing to attain the minimum GPA during the probationary period may be dismissed. If the student remains on probation for two consecutive semesters the student may be dismissed from WMU.

Incoming students may be admitted on academic probation for several reasons:

1. The student’s High School or undergraduate GPA was below the admission standard.
2. The student’s baccalaureate degree was granted from a non-accredited institution. In such cases, the probationary status may be removed after the completion of 12 credit hours of satisfactory work as compared to the required GPA for acceptable academic standing.

**Probation Removed**
If the student raises their cumulative GPA above the minimum requirement during the probation period, he/she will be removed from probation and it will be recorded on student’s academic record.

**Appeal**
If a student is dismissed for failure to meet academic standards, the student may appeal to the Academic Committee for readmission. The student must show that there were exceptional circumstances involved and provide evidence indicating that he or she can remove the GPA deficiency within one semester.
**Student Records**
The Board of Directors of World Mission University have adopted a resolution that all school records shall be retained for a minimum of five years with the exception of individual student records which shall be kept for a period of fifty years. The Board of Directors will from time to time verify that the school administrators are in fact adhering to the requirements of this resolution. All records of the University are located in the main office. The important records, including each student’s file, grade reports, and financial records, are stored in fire-proof cabinets and on computer disks. In case of the closing of the school, the World Evangelical Mission Alliance will be responsible to retain all documents.

**WMU’s right concerning the change of academic policies**
WMU reserves the right to change academic policies as needed. Changes to these policies will be published and given to students at least 30 days prior to taking effect. New policies will be published in succeeding catalogues and succeeding handbooks. Students will be responsible for all published policies even if not published in either the catalogue or student handbook. It is the discretion of the faculty and administration to change or add any new academic policy that it deems will improve the level of instruction and further facilitate the mission of the school.

**Right of students concerning academic policies**
At any time, if a student feels that they need special consideration for exceptions to any academic policy the student can request special treatment in writing. The student's written request will be kept confidential but the matter will be decided upon by a faculty committee which is responsible for all academic matters. The student will be notified in writing concerning the faculty decision. If the student so wishes, he or she may appeal a faculty decision to the Chief Academic Officer.

**Independent Study**
Although World Mission University tries its best to offer courses on a rotational basis which will allow a student to successfully complete his/her degree within the allotted time, there may be students who find that a required class for graduation is not offered. In such cases, graduating students may petition for an independent study of a required course.
During academic advising, students should speak with his/her advisor about the need for an independent study. The student needs to schedule an appointment with the Associate Dean of Academic Affairs to discuss the independent study options.

For information on independent study, please see the Independent Study Guidelines.
STANDARDS AND PROCEDURES

Academic Integrity
The maintenance of academic integrity and quality education is the responsibility of each student at World Mission University (WMU). Cheating or plagiarism in connection with an academic program is an offense for which a student may be expelled, suspended, or given a less-severe disciplinary action. Academic dishonesty is a serious offense which diminishes the quality of scholarship and defrauds those who depend upon the integrity of the educational system. Academic dishonesty includes:

A. **Cheating**: Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.

   1. Students completing any examination should assume that external assistance (e.g., Books, notes, calculators, conversations with others) is prohibited unless specifically authorized by the instructor.

   2. Students may not allow others to conduct research or prepare any work for them without advance authorization from the instructor.

   3. Substantial portions of the same academic work may not be submitted for credit in more than one course without authorization.

B. **Fabrication**: Intentional falsification or invention of any information or citation in an academic exercise.

C. **Facilitation academic dishonesty**: Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

D. **Plagiarism**: Intentionally or knowingly representing the works, ideas, or work of another as one's own in any academic exercise.

Classroom Etiquette
With regard to classroom etiquette, the professor reserves the right to dismiss a student from the class for continual disruptive or rude behavior. The student may be sent to the Dean of Students for disciplinary action related to inappropriate classroom behavior. The student will be marked absent if dismissed from the classroom.

Sexual Harassment
The World Mission University is committed to providing a safe learning and working environment. In keeping with this commitment, the school prohibits unlawful harassment including sexual harassment by any of its employees, students, staff, faculty, or anyone conducting business on University premises. Sexual harassment is defined as any
unwelcome or unsolicited attention of a sexual nature, including but not limited to verbal, physical, or visual contact. Any person who observes or is subject to an act of sexual harassment should report it immediately to the nearest faculty or staff member, who will notify the Dean of Students. Confidentiality is required in order to protect all parties involved. Appropriate disciplinary action will be taken for students, faculty members, or staff members accused of sexual harassment.

**Disciplinary Procedures**

**Disciplinary Action**
Discipline is more than rules, consequences and external motivation. WMU students are called to a life of responsibility to God, to the student body, and to others around the greater community. Understanding this motivation sets the best tone for real discipline; i.e., self-discipline is the real goal.

When inconsistent behavior elicits consequences, the attitude and approach of WMU will be based on a commitment to help the individual grow to wholeness. WMU is here to provide support, counseling, and guidance.

Self-discipline is the goal of WMU, but it must be remembered that this relates to community responsibility as well as individual responsibility. Individuals are not islands but rather a part of a complex set of inter-relationships between themselves and their peers, the community and the institution. The individual is responsible, in a sense, for and to each of these.

If the inconsistent behavior of the individual persists, the person should be made aware that unless there is still no change, responsibility must be assumed in seeking proper help. Friendship is never to be construed as a license to compromise personal integrity and values.

The following statements are steps and procedures for discipline (including a fair and reasonable appeals process).

- The student has a right to know the charges against him and to receive them in writing.
- The student has a right to have a hearing consisting of a committee of disinterested faculty. This committee will make a recommendation to the administrative council, which will make the final decision.
- The student may appeal this decision by requesting another hearing before the administrative counsel.

Should the behavior of an individual make it necessary to impose disciplinary action, one or a combination of the following measures will be used.
A. Admonition - Confrontation concerning a rule violation in order to both bring clarification and compliance to the rule. Continued violation could result in Probation.

B. Probation - During a probationary period, a student may not represent or be involved with WMU in any way (student government, musical groups, school clubs, etc.) Violation of Probation could result in suspension.

C. Suspension - Suspension is the involuntary separation of a student from WMU with a specific date and condition for re-admittance. If a student is suspended, record of this action will be placed in the student's file for further reference.

D. Withdrawal - In some cases a student may be permitted to voluntarily withdraw without privilege of returning until permitted by the administration (Office of Admissions, the Chief Academic Officer, etc.). Students desiring to appeal a decision by the Dean of Students should ask the Chief Academic Officer to present the matter to the administrative council (i.e. Chief Academic Officer, CFO, Dean of Students).

**Student Grievance Procedures**
A student with complaints regarding inappropriate behavior which come from faculty, administration, students, or the community are directed to the Dean of Student Services. Students having problems or grievances may submit them to the Dean of Student Services in person or in written form. The Dean of Student Services is responsible for investigating the complaint and will review the complaint with all parties concerned and refer the situation to the school’s Academic Affairs Committee for action.

Association for Biblical Higher Education  
5850 T.G. Lee Blvd., Ste130  
Orlando, FL 32822-1781

Transnational Association of Christian Colleges and Schools  
PO Box 328  
Forest, VA 24551

The Association of Theological Schools  
10 Summit Park Drive  
Pittsburgh, PA 15275-1110

Bureau for Private Postsecondary Education  
1027 10th Street, 4th Floor  
Sacramento, CA  95814
<table>
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<th>Department</th>
<th>Name</th>
<th>Extension</th>
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</tr>
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<tbody>
<tr>
<td>Main Office</td>
<td>(213) 388-1000</td>
<td></td>
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</tr>
<tr>
<td>Chief Academic Officer</td>
<td>Dr. Sung Jin Lim</td>
<td>111</td>
<td><a href="mailto:sunglim@wmu.edu">sunglim@wmu.edu</a></td>
</tr>
<tr>
<td>Associate Dean of Academic Affairs</td>
<td>Dr. Keum Hee Lee</td>
<td>122</td>
<td><a href="mailto:khlee@wmu.edu">khlee@wmu.edu</a></td>
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<tr>
<td>Dean of Student Affairs</td>
<td>Dr. Keum Hee Lee</td>
<td>122</td>
<td><a href="mailto:khlee@wmu.edu">khlee@wmu.edu</a></td>
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<tr>
<td>Director of Business</td>
<td>Prof. Paul Lim</td>
<td>121</td>
<td><a href="mailto:paul1911@wmu.edu">paul1911@wmu.edu</a></td>
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<tr>
<td>Music Department</td>
<td>Dr. Im Sang Yoon</td>
<td>125</td>
<td><a href="mailto:iyoon@wmu.edu">iyoon@wmu.edu</a></td>
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<tr>
<td></td>
<td>Prof. So Myung Hwang</td>
<td>114</td>
<td><a href="mailto:soniahwang@wmu.edu">soniahwang@wmu.edu</a></td>
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<tr>
<td></td>
<td>Hee Jin Park</td>
<td>124</td>
<td><a href="mailto:music@wmu.edu">music@wmu.edu</a></td>
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<tr>
<td>Office of the Registrar</td>
<td>Stacey Kim</td>
<td>106</td>
<td><a href="mailto:admissions@wmu.edu">admissions@wmu.edu</a></td>
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<tr>
<td>Student Accounts</td>
<td>Jin Joo Nam</td>
<td>107</td>
<td><a href="mailto:accounting@wmu.edu">accounting@wmu.edu</a></td>
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<td>International Students</td>
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<td>Financial Aid</td>
<td>Stacey Kim</td>
<td>114</td>
<td><a href="mailto:staceykim@wmu.edu">staceykim@wmu.edu</a></td>
</tr>
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<td></td>
<td>Hyemi Park</td>
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<td>Admissions – Campus</td>
<td>Stacey Kim</td>
<td>106</td>
<td><a href="mailto:admissions@wmu.edu">admissions@wmu.edu</a></td>
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<td>Jin Joo Nam</td>
<td>107</td>
<td><a href="mailto:melody@wmu.edu">melody@wmu.edu</a></td>
</tr>
<tr>
<td>Admissions – Distance Education</td>
<td>SunMi Park,</td>
<td>117</td>
<td><a href="mailto:online@wmu.edu">online@wmu.edu</a></td>
</tr>
<tr>
<td></td>
<td>Myoung Uk Lee</td>
<td>131</td>
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</table>
Academic Calendar

Fall Semester, 2012

July 9-19  Registration for Fall semester
August 6-16  Late Registration for Spring semester (Late fees apply)
August 10  End of New Students Admission
August 14  New Student Orientation & Faculty Introduction
August 20  First Day of Classes
August 21  Fall Opening Revival Meeting
August 30  Last Day to Receive a Full Refund
August 30  Last Day to Add Classes
September 2  New Student Retreat
September 3  Labor Day Holiday – No Classes
September 6  Last day to submit Scholarship application, Christian Service Registration form, Graduation Request form
September 25  Review of Ministry Skills Assessment, Graduation meeting
October 9  Fall Special Academic Seminar
October 11  Last Day to Drop Classes
October 15  WMU faculty seminar
November 3  Donor Appreciation Night
November 10  Music student concert
November 20  World Mission Night
November 21-23  Thanksgiving Break
November 26-December 6  Registration for Winter semester, Early Registration for Spring semester
November 27  Review of Christian Service Assessment
December 6  Last Day of Classes
December 3-6  Final Exam
December 6  Last Day of Classes

Winter Session, 2013

December 10-21  Winter Intensive I
January 2-11  Winter Intensive II
Spring Semester, 2013

January 7-17  Late Registration for Spring semester (Late fees apply)
January 11   End of New Students Admission
January 21   Martin Luther King, Jr. Holiday – No Classes
January 15   New Student Orientation & Faculty Introduction
January 22   First Day of Classes
January 22   Spring Opening Revival Meeting
January 31   Last Day to Receive a Full Refund
January 31   Last Day to Add Classes
February 7   Last day to submit Scholarship application, Christian Service
             Registration Form, Graduation Request Form
February 18  President Day Holiday – No Classes
March 11    WMU faculty seminar
March 12/14  Graduation meeting
March 14    Last Day to Drop Classes
March 19    Anniversary Seminar
March 12    Student Preaching challenge
March 25-29 Easter Break
April 13    Spring Music Concert
April 22-May 2 Registration for Summer semester, Early registration for Fall semester
April 25    Review of Christian Service Assessment
May 10      Last Day of Classes
May 6-10    Final Exam Week
June 1      Annual Commencement (22nd)

Summer Sessions, 2013

May 13–May 24  Summer Intensive I
May 28-June 7  Summer Intensive II
June 10-21    Summer Intensive III
월드미션 대학교 교가

꾀책하게
Allegro Moderato \( \text{\textit{J} = 120} \)

임동수 작사
박재훈(1992.5.30)

1. 주님 이부 - 르 - 셔 네 주님 이부르 셔 네 주님 은 안아 줄자 중럼
2. 주님 이보 - 내 - 시 네 주님 이보내 시 네 주님 은 안아 줄자 중럼

네 우리 품부르 셔 네 세계 백문연마 하라 인적 영력길러보 하라 우리 품보내시 네 모든 민족제사 삶아 봉글개 지중인되

라(경리보라) 주 - 님(주님)이부르 셔 네 주 - 님 이부르 셔 네 라(주님)주 - 님(주님)이보내 시 네 주 - 님 이보내 시 네

solo piano or orchestra 주님 만스 - 승 - 삼은 우리 월드미션 대학

교 주님 만 은 스승 삶은 우리 월드미션 대학 교